

Adventurous Young Mazamas

New Activity Leader Check-off

Version: March 2006

Hike Leader's Name: _____

Supervising Committee Member: _____

Event: _____

Type of Event (hike, snowshoe, etc.): _____

Date of Event: _____

At the Carpool Meet

- ___ Did the leader arrive at the carpooling place at least 10-15 minutes in advance?
- ___ Did the leader have all participants sign the liability waiver/sign-up sheet and collect the activity fees?
- ___ Did the leader describe the event / determine if all participants were properly dressed/equipped?
- ___ Did the leader help organize carpooling and mention the recommended donation to drivers?
- ___ Did the leader ensure that everyone knew how to get to the trailhead?
- ___ *Wilderness areas only:* Did the leader organize the group within the guidelines for Wilderness areas?

At the Trailhead

- ___ Did the leader hold introductions at the trailhead and count off participants?
- ___ Did the leader ask the participants to share any medical issues privately?
- ___ Did the leader designate a sweep? (May not be necessary for small groups.)

On the Trail

- ___ Did the leader keep the group reasonably together between the lead and sweep?
- ___ Was the leader attentive to the party's pace – too fast/too slow?
- ___ Did the leader have the party halt at any trail junctions or confusion areas?
- ___ Did the leader supervise the group getting through any hazardous areas?
- ___ Did the leader make sure that the party had adequate breaks?
- ___ Did the leader carry appropriate gear for the trip, plus the 10-Essentials?
- ___ Did the leader maintain control of the group?

After the Trip

- ___ Did the leader wait until the other cars had left before taking off from the carpool site/ trailhead?

Additional Comments/Suggestions:

Would you recommend the new leader to be promoted to full leader status? (Yes/No – if no, would you recommend re-evaluation of the leader?)